

# SOPHIA GILBERTO

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## INDUSTRY EXPERIENCE

- 2018 Green Star Movement (June - August)**  
Video Production Intern
- Created Content and Promotional Videos
  - Social Media
- 2018 Freq Out Live (January - May)**  
Director
- Directed Live Sketches & Digital Shorts
  - Truck and Studio Experience with Multi Camera
- 2017 Chicago International Film Festival (August-Nov)**  
Volunteer Coordinator
- Managing and Scheduling over 150 Volunteers
  - Training and Recruiting Volunteers
- 2017 BBC U.K. Media City (January - May)**  
Production Assistant on Blue Peter
- Assistance with Audio
  - Crowd Control and Grip Duties
- 2016 Live Stage Production of On Golden Pond (June - August)**  
Production Assistant, Box Office Manager, Group Sales
- Sales & Customer Service
- 2015 Allied Film Works (June 2015 - August 2017)**  
Personal Assistant to Director Morgan Murphy
- Managed schedule, emails, shot sheet, food services etc.
- 2015 Brasov International Film Festival (September)**  
American Representative
- Awarded Best Emerging Actress

## EXPERIENCE

- 2016 A New Leaf Chicago - Current**  
Florist/Designer
- Floral Arrangements and Events
- 2016 Kathleen's Cottage Irish Pub**  
Bartender/Server
- Managed other employees

## EDUCATION

Columbia College Chicago - May 2019  
Television BA Writing and Directing

## SKILLS

- Adobe Premier Pro
- Final Cut Pro
- Celtx
- Word
- Excel
- Camera Experience